

Oaklands Junior School

Head of School – Mr D Holland
Executive Head of Oaklands – Mrs H West
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27th September 2024

Dear Parents / Carers,

Parents' Consultation Evenings

We are very pleased to share with you that our consultation evenings for discussing **individual** pupils will take place on the following evenings, face-to-face in school, with the opportunity to view your child's books:

Monday 7th October	3.40pm to 5.50pm	All year groups
Wednesday 9th October	3.40pm to 5.50pm	Years 4, 5 & 6 only
Monday 14th October	3.40pm to 5.50pm	All year groups
Wednesday 16th October	3.40pm to 5.50pm	Year 3 & 4JG only

These evenings will be an opportunity for class teachers to inform you of your child's progress and for you to discuss any areas of concern. We would strongly advise you to attend one of these sessions as your child's education is extremely important.

Appointments with the teachers will be held in the year group classrooms as set out below. During the evening, you will have the opportunity to look at your children's books in the Waiting Area Classroom and we would ask if you could make your way to the Parents' Evening Classroom five minutes before your appointment time and wait on the chairs provided outside the classroom door.

We will be using a buzzer system on each face-to-face evening to ensure we keep to time with 10 minutes for each appointment. If you feel you need more time to talk with your child's teacher, please feel free to make a separate appointment for a later date. Likewise, if you would like longer to view the books, please return to the Waiting Room Classroom.

Class	Year Group Teachers in Classroom	Waiting Area Classroom Children's Trays
3H	3L	3H
3L		
4D	4JG	4D
4JG		
5B	5B	5M
5M		
6A	6N	6A
6N		



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Grant Road, Crowthorne, Berkshire, RG45 7HZ



We do not have the facilities to supervise young children so please ensure you make alternative arrangements.

How to book

We are operating an on-line booking system for appointments which is available now at the following link:

<https://outlook.office365.com/book/OaklandsJuniorSchoolParentsEveningOctober24@OaklandsJunior.onmicrosoft.com/>

If you cannot see your child's class, please click 'Show More Services'.

All bookings must be made by 12.00 pm on Monday 7th October.

If you are unable to access this system, you will still be able to book appointments via the school office. If you have more than one child in the school, please make sure that you leave a suitable gap between appointments in case they overrun slightly.

I will be available if you have anything that you would like to discuss with me or even if you would just like to come and chat!

For safeguarding reasons, please enter the Junior School only via the Butler Road pedestrian gate and make your way through the main Reception.

We look forward to seeing you.

Yours sincerely,



Mr D Holland
Head of School