



Attendance matters!

Here is a reminder of some important facts about pupil attendance. With the introduction of the new National Framework for School Attendance, there are some changes that will come into force after 19th August 2024.

Holidays in term time will not be authorised.

First Offence - Fixed Penalty Notice issued for Term Time Leave or Irregular Attendance the amount will be:
£160 per parent, per child paid within 28 days.
Reduced to £80 per parent, per child if paid within 21 days.

Please be aware that we also liaise with other schools to track sibling absences

10 sessions of unauthorised absence in a rolling 10 week period will be referred for a fixed penalty notice.

Second Offence
(within 3 years)

The second time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be:
£160 per parent, per child paid within 28 days.

Third Offence and Any Further Offences (within 3 years)

The third time an offence is committed for Term Time Leave or Irregular Attendance a Penalty Notice will not be issued, and the case will be presented straight to the Magistrates' Court. Magistrates' fines can be up to £2500 per parent, per child.
Cases found guilty in Magistrates' Court can show on the parent's future DBS certificate, due to 'failure to safeguard a child's education'.

Where school are unclear or given reason to be suspicious about the absence we may ask for proof. This may be in the form of medical evidence, flight or holiday bookings.

Illness guidance – being ill may prevent your child from coming to school but if they can get out of bed and play or enjoy TV/Gaming then they should be in school. Coughs and sneezes are not an excuse to miss school and feeling tired is not an illness. Please be specific when calling/emailing in about your child's symptoms. We need to know what these symptoms are not just a message saying ill/unwell.