

Oaklands Junior School

Headteacher - Mrs H West

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www.oaklandsjunior-school.org.uk



31st January 2024

Dear Parents / Carers,

Parents' Consultation Evenings

Our consultation evenings for discussing **individual** pupils will take place on the following evenings, face-to-face in school, with the opportunity to view your child's books:

Monday 19th February **3.40pm to 5.50pm (all classes)**

Wednesday 21st February **3.40pm to 5.50pm (all classes except 4JG)**
Mrs Jones will be available on
Monday 26th February instead

Wednesday 28th February **3.40pm to 5.50pm (all classes)**

These evenings will be an opportunity for class teachers to inform you of your child's progress and for you to discuss any areas of concern. We would strongly advise you to attend one of these sessions as your child's education is extremely important.

Appointments with the teachers will be held in the year group classrooms below. During the evening, you will have the opportunity to look at your children's books in the Waiting Area Classroom; please make your way to the Parents' Evening Classroom five minutes before your appointment where chairs will be provided outside the classroom door.

To enable this system to work, we would ask you to keep to the 10 minutes appointment; we will be using a buzzer system on each evening. If you feel you need more time to talk, please feel free to make a separate appointment for a later date. Likewise, if you would like longer to view the books, please return to the Waiting Room Classroom.

Class	Year Group Teachers in Classroom	Waiting Area Classroom <i>Children's Trays</i>
3M	3L	3M
3L		
4D	4JG	4D
4JG		
5B	5B	5H
5H		
6N	6N	6A
6A		



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Grant Road, Crowthorne, Berkshire, RG45 7HZ



We do not have the facilities to supervise young children so please ensure you make alternative arrangements.

How to book

We are operating an on-line booking system for appointments which is available now at the following link:

<https://outlook.office365.com/owa/calendar/OaklandsJuniorSchoolParentsEveningFeb24@OaklandsJunior.onmicrosoft.com/bookings/>

If you cannot see your child's class, please click 'Load More Services'. **All bookings must be made by 12 noon on Friday 16th February.**

If you are unable to access this system, you will still be able to book appointments via the school office. If you have more than one child in school, please make sure that you leave a suitable gap between appointments in case they overrun slightly.

I will be available on each of these evenings if you have anything that you would like to discuss with me or even if you would just like to come and chat about other things!

We look forward to seeing you.

Yours faithfully,

A handwritten signature in black ink that reads "H West". The letters are cursive and slightly slanted to the right.

Mrs H West
Headteacher