

# Oaklands Junior School

Headteacher - Mrs H West

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Dear Children, Parents and Carers,

We hope you are all well and ready for the break in routine of home schooling that Half Term brings.

We have had a very positive response from the community to the increased use of Teams to communicate, with the class meetings being so well received we are expecting to have had meetings with all year groups soon after half term. Thank you all for your patience as this new feature has been trialled by year 5, tested by years 4 and 6 and is now awaiting roll out to year 3.

As part of our discovery journey into the use of Teams for learning, during half term we are using the Assignments feature to ask for your contributions to redeveloping our playground.

To access Assignments:

- 1) Go to the Oaklands Junior School website
- 2) Click the Home Access button – login in if you are asked to
- 3) Click on the OWL – School VLE text
- 4) Click on the icon for your year group
- 5) Look at the very top of the page for a blue banner. Click where it says TEAMS
- 6) Look at the left side of the screen – click on the Assignments icon

## **The Assignment (Optional Task):**

As I am sure many of you will agree, the playground needs a revamp. The staff have had the opportunity to suggest ideas, we have had outside experts give suggestions but it is even more important to hear from the children as you will be using it in the future.

Therefore, we will be setting you an Assignment through Teams in the next few days that invites you to make a contribution to this project. By using Teams Assignments, we are expecting to be able to have you share your work, to be able to make comments when necessary and to collect a wide range of ideas.

As with any use of new systems, it has to be expected that there will be issues. We would ask you to remember the Oaklands Mindset. Take on the **challenge** of using something new, show the **ambition** to understand the technology while **communicating** effectively by submitting your work or asking for help if needed but most of all **enjoying** the opportunity to be creative and make a contribution to the future of our school. This is an optional task and will remain on line until 5<sup>th</sup> June.

Many thanks.

Yours faithfully,

Mrs. H. West  
Headteacher