

Oaklands Junior School

Headteacher - Mrs H West

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19th July 2018

Dear Parents/Guardians,

Dinner Money Payments

As the end of term approaches, we are writing to parents regarding dinner money payments. The information contained in this letter applies to everyone who purchases a school dinner regardless of their method of payment, i.e. online, cheque or daily cash payments.

If you are a Year 6 parent we would advise you to only purchase enough meals in advance to take you to the end of term. If any credits have accrued at the end of this term they will either be transferred to younger siblings at the school (if applicable) or refunded. Any refunds to Year 6 parents will either be in cash on the last day of term or, for large amounts, a cheque will be issued by Caterlink and posted to your home address.

If your child is remaining at the school any credits will automatically be carried over to the next academic year.

Debts cannot be carried forward and Oaklands Junior School is liable for any debts still outstanding at the end of the academic year. E-mails will already have been sent out to parents regarding any outstanding amounts, please ensure payments are made before the end of term.

If you would like to know the current balance on your account or have any queries about payments please contact the school office.

Yours faithfully,

A handwritten signature in black ink that reads "HWest".

Mrs. H. West
Headteacher

