

Oaklands Junior School



Headteacher:
Mrs H West

20th May 2014

Dear Parents/Carers,

Help Urgently Needed!

Could you spare an hour or so at the weekend helping Oaklands Junior School?

We are looking to recruit a working party for a weekend in June, to address odd jobs in and around the school. Refreshments will be provided!

If you could spare any time on either a Saturday or Sunday, you will be more than welcome. Some of the typical jobs will be: minor painting, gardening, weeding, fence painting, woodland tidying, window cleaning etc.

The first job we are looking to do is to clear the overgrown area at the back of our woodland area adjacent to the properties on Greenwood Road. Sensible footwear and attire is paramount and if you are able to help, please would you bring along any tree loppers, shears, secateurs which would be greatly appreciated, as we do not have enough of our own tools to go around.

If you are able to help please would you complete the reply slip below, indicating your preferred weekends, days and times and return it to the school office. Confirmation of the dates and times will be sent out after half-term.

Thank you.

Yours faithfully,

A handwritten signature in black ink that reads 'H West'.

Mrs. H. West
Headteacher

Weekend Working Party

Yes I would like to help Oaklands Junior School, as part of a weekend working party on:

14 th & 15 th June / 21 st & 22 nd June / 28 th & 29 th June	(please circle)
Saturday / Sunday	(please circle)
Morning / Afternoon	(please circle)

Name: _____

Contact phone number: _____



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