

# Oaklands Junior School



Headteacher:  
Miss S Charnley

19<sup>th</sup> November 2013

Dear Parents/Carers,

Following the recent letter regarding the appointment of Mrs. West as acting headteacher I am now able to let you know the arrangements that have been made to cover her class during this time. As from January 2014 Mrs. Burrows and Mrs. Alexander have been appointed to teach 4W.

Mrs. Burrows, who already takes 4W for one day a week, will now be teaching them an extra day with Mrs. Alexander taking them for the remaining three days.

Mrs. Jones will become acting deputy headteacher and therefore from January will have an extra half-day out of class. This time will be covered by Mrs. Moffatt, one of our regular supply teachers.

Yours sincerely,

Miss. Charnley  
Headteacher



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BOROUGH COUNCIL



Healthy Schools

