



# OAKLANDS JUNIOR SCHOOL JOB DESCRIPTION

## **KEY STAGE 2 TEACHER**

### **Primary Function of Post**

- To provide high standards in teaching and class management to secure improved standards of learning and achievement for all pupils and effective use of resources.
- To undertake the duties and responsibilities in accordance with the current Teachers' Conditions of Service document.
- To carry out other professional duties as considered necessary by the Headteacher for the efficient and effective running of the school and the welfare of the children.
- To be responsible for promoting and safeguarding the welfare of the children you are responsible for, or come into contact with.

### **Principle Duties**

#### **Curriculum**

- To be responsible for delivering the school's curriculum.
- To support and implement all agreed school schemes of work, policies and practice.
- To identify children's individual needs and respond to them through quality teaching, assessment and differentiated tasks, using a wide range of teaching strategies to accommodate different learning styles.
- To maintain assessment systems and records which track pupils' progress, identify their needs, provide feedback to parents and inform future planning.
- To play a positive role in the decision making process in the school (e.g. suggest objectives for the School Strategic Plan).
- To take on the role of a subject leader if holding a Qualified Teacher status or work towards this if applying as a Newly Qualified Teacher.

## **Personnel**

- To make the Headteacher aware of any areas of concern.
- To work collaboratively and liaise with all other teachers throughout the school where appropriate.
- To direct, work with and support any Teaching Assistant assigned to the class to enhance teaching and learning.

## **General Duties**

- To be proactive in fostering good behaviour in all pupils and promote positive relationships in behaviour.
- To encourage and develop good relationships with parents.
- To provide and maintain an interesting, organised, tidy and safe classroom, where pupils' work is displayed with care and commitment.
- To attend staff meetings, INSET days, parents' consultations and other meetings as may be considered necessary by the Headteacher.
- To liaise and co-operate with external agencies.
- To be sympathetic and supportive of the aims and ethos of the school.
- To contribute actively to the wider community of school life.
- To maintain confidentiality where appropriate.

## **Professional Development**

- To keep up-to-date with current educational issues and be proactive in furthering one's own continuing professional development.
- To participate in self evaluation and maintain a continuing professional development folder to provide evidence for career development purposes and Performance Management.
- To participate in own Teacher Appraisal

### **Safeguarding Statement**

Oaklands Junior School is part of the Corvus Learning Trust. The Corvus Learning Trust is committed to safeguarding and promoting the welfare of children and expects all staff, volunteers and individuals that work with our pupils to share this commitment. All successful applicants will be required to undergo an enhanced DBS check.