

# Oaklands Junior School

Headteacher - Mrs H West

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www.oaklandsjunior-school.org.uk



5<sup>th</sup> March 2018

Dear Parents/Guardians,

## Parents' Consultation Evenings

Consultation evenings for discussing **individual** pupils will take place on the following evenings:-

- **Monday 19<sup>th</sup> March**   **3.40p.m. to 5.50p.m.**
- **Wednesday 21<sup>st</sup> March**   **3.40p.m. to 6.50p.m.**

This will be an opportunity for class teachers to inform you of your child's progress and for you to discuss any areas of concern. We would strongly advise you to attend one of these sessions as your child's education is extremely important.

Parents are asked to make their appointments by signing up for an appointment time on a list which will be placed outside the school hall doors to the playground at the end of the school day on **Friday 9<sup>th</sup> March**. If you cannot do this personally perhaps another parent could do it for you. The classroom appointment lists will remain up until they are full. If you have more than one child in the school please make sure that you leave a suitable gap between appointments in case they run over slightly. We do not have the facilities to supervise young children so please ensure you make alternative arrangements.

We would like to make you aware that we continuing with the arrangements we trailed last term. Instead of being held in the hall, the appointments with the teachers will be held instead in the year group classrooms as set out below.

<b>Class</b>	<b>Parents' Evening Classroom <i>Appointment with the teacher</i></b>	<b>Waiting Area Classroom <i>Trays available to look at work</i></b>
3A	3N	3A
3N	3N	3A
4JM	4L	4JM
4L	4L	4JM
5D	5H Workspace	5D
5H	5H	5D
6B	6B	6H
6H	6B	6H



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You will have the opportunity to look at your children's books in the Waiting Area Classroom and we would ask if you could make your way to the Parents' Evening Classroom 5 minutes before your appointment time and wait on the chairs provided outside the classroom door. To enable this system to work we would ask you to keep to the 10 minutes appointment slot; we will be using a buzzer system on the night. If you feel you need more time to talk with your child's teacher please feel free to make a separate appointment for a later date. Likewise, if you would specifically like to speak to your child's maths teacher.

I will be available on both evenings if you have anything that you would like to discuss with me.

Yours faithfully,

A handwritten signature in black ink that reads "HWest". The letters are cursive and somewhat stylized, with the 'H' and 'W' being particularly prominent.

Mrs. H. West  
Headteacher